Subject Line: Here’s why I can’t miss Power Platform Community Conference 2024

Hi [first name],

I’d like to request your approval to attend this year’s Power Platform Community Conference (PPCC) in Las Vegas from September 18-20. The 3rd annual PPCC draws thousands of people from around the world and is an instrumental opportunity for me to learn how to leverage the latest innovations in Microsoft Power Platform powered by generative AI. This will help our team stay ahead of the newest developments and maximize ROI while giving our customers the most exceptional experiences.

I’ll have access to more than 150 sessions and keynotes, along with 20 hands-on workshops, and opportunities to connect with and gain insights from Microsoft thought leaders, product experts and developers, MVPs, and peers.

Attending Power Platform Community Conference will significantly help me with these projects:

• [add project or initiative here]

• [add project or initiative here]

The Power Platform Community Conference delivers a positive and proven impact on driving business results forward, and my goal is to bring what I learn back to our organization.

If I’m able to attend, I’ll keep you updated with the sessions I plan on attending and the value they’ll bring to our company. When I get back, I’ll share a summary of major takeaways, best practices, and recommendations to optimize our use of Power Platform and Copilot.

Thank you for considering this request. I look forward to your reply.

Regards,

[Insert Name/Signature Here]